

SAND PLAST (INDIA) LTD.

REGD.OFFICE: 101, PRAKASH DEEP BUILDING, STATION ROAD JAIPUR RAJASTHAN 302006 IN

CIN NO.: L25209RJ1989PLC004772

PHONE NO: 0141-2365364, Mobile No-9887298879

EMAIL ID: spilindia@gmail.com

NOTICE IS HEREBY GIVEN THAT THE 29TH ANNUAL GENERAL MEETING OF THE MEMBERS OF SAND PLAST (INDIA) LTD. WILL BE HELD AS PER FOLLOWING SCHEDULE:

- ❖ **DATE -28th SEPTEMBER, 2018**
- ❖ **DAY- FRIDAY**
- ❖ **TIME-02.00 P.M.**
- ❖ **VENUE -101, PRAKASH DEEP BUILDING, STATION ROAD
JAIPUR, RAJASTHAN- 302006**

ORDINARY BUSINESS:

1. To Consider and adopt the Audited Financial Statements for the year ended 31.03.2018 with Reports of Director and Auditors thereon.

To receive, consider and adopt the Audited Annual Accounts of the Company for the year ended March 31st, 2018 together with the Auditor's Report thereon.

2. To appoint a Director in place of Mr. Ram Swaroop Garg (DIN- 01617313), who retires by rotation and, being eligible, offers himself for re-appointment.

3. **Appointment of Statutory Auditors**

To appoint **M/s Ashish Khandelwal & Company. Chartered Accountants (FRN: 008825C)** as Statutory Auditors of the Company and to fix their remuneration and in this regards to pass with or without modification(s) the following resolution as an **Ordinary Resolution:**

"RESOLVED THAT pursuant to Section 139 of the Companies Act, 2013 and Rule 3 of Companies (Audit and Auditors) Rules, 2014 **M/s Ashish Khandelwal & Company, Chartered Accountants (FRN:. 008825C)** be and hereby appoint as Statutory Auditor of the company, who are eligible to be appoint as a Statutory Auditors of the Company and who have given their consent to act as a Statutory Auditors of the Company and certificate, approval of Shareholders be and are hereby given for the appointment of Statutory Auditors of Company, to hold office for a term of five years from the conclusion of this annual general meeting until the conclusion of the Annual General Meeting to be held for the financial year ending on 31st march 2023."

"RESOLVED FURTHER THAT Board of Directors of the Company be and are hereby authorised to fix the remuneration payable to **M/s Ashish Khandelwal & Company. Chartered Accountants (FRN:. 008825C)** as Statutory Auditors of the Company."

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4. SPECIAL BUSINESS:

ITEM NO.: 4 To consider and if thought fit, to pass the following resolution as an ORDINARY RESOLUTION:

APPOINTMENT OF MR. RAJESH GUPTA (DIN: 01663485) AS MANAGING DIRECTOR:

RESOLVED THAT pursuant to the provisions of Section 197, 198 and 203 of Companies Act, 2013 read with applicable provisions, if any, of the Companies Act, 2013 including any statutory modification or re-enactment thereof, or any other law and subject to the such consent (s), approval(s) and permission(s) as may be necessary in this regard and subject such conditions as may be imposed by any authority while granting such consent (s), approval(s) and permission(s) and as agreed by the board of directors(hereinafter referred to as board , which term shall unless repugnant to the context or meaning thereof, be deemed to include any committee thereof and any person authorised by the board in this behalf), consent of the members be and is hereby accorded to the appointment of Mr. Rajesh Gupta (DIN: 01663485) as Managing Director of the Company for a period of five years with effect from 28th September, 2018 on the terms and conditions including remuneration as decided by the board in consultation with Nomination and Remuneration Committee.

**By Order of the Board of Directors
For SAND PLAST (INDIA) LIMITED
CIN: L25209RJ1989PLC004772**

**Place: Jaipur
Dated: 31/08/2018**

**Rajesh Gupta
(Managing Director)**

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Notes:

- 1. The relevant explanatory statement pursuant to section 102(1) of the Companies Act, in respect of item no. 4 set out in the Notice is annexed hereto.***
- 2. A MEMBER ENTITLED TO ATTEND AND VOTE IS ENTITLED TO APPOINT A PROXY TO ATTEND AND VOTE INSTEAD OF HIMSELF AND THE PROXY NEED NOT TO BE A MEMBER OF THE COMPANY. THE INSTRUMENT APPOINTING THE PROXY, IN ORDER TO BE EFFECTIVE, MUST BE DELIVERED AT THE COMPANY'S REGISTERED OFFICE, DULY COMPLETED AND SIGNED, NOT LATER THAN FORTY-EIGHT HOURS BEFORE THE COMMENCEMENT OF THE MEETING.***

Pursuant to the provisions of the Companies Act, 2013 and the underlying rules viz. Companies (Management and Administration) Rules, 2014, a person can act as proxy on behalf of members not exceeding fifty and holding in the aggregate not more than ten percent of the total share capital of the company carrying voting rights. Proxies submitted on behalf of limited companies, societies, etc., must be supported by appropriate resolutions/authority, as applicable.

3. Corporate Members intending to send their Authorised Representatives to attend the Meeting are requested to send to the Company a certified copy of the Board Resolution authorising their representative to attend and vote on their behalf at the Meeting.
4. Members are requested to bring their attendance slip along with their copy of Annual Report to the Meeting.
5. In case of joint holders attending the Meeting, only such joint holder who is higher in the order of names will be entitled to vote.
6. Relevant documents referred to in the accompanying Notice and the Statement are open for inspection by the members at the Registered Office of the Company on all working days during the business hours upto the date of the Meeting.
7. The Register of Members and Share Transfer Books of the Company shall remain closed from Saturday 22nd September, 2018 to Friday, 28th September, 2018 (both days inclusive).
8. Members holding shares in electronic form are requested to intimate immediately any change in their address or bank mandates to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form are requested to advise any change in their address or bank mandates immediately to the Company or its Registrar and Transfer Agents, RCMC Share Registry Pvt. Ltd (hereinafter referred to as "RTA").

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9. The Securities and Exchange Board of India (SEBI) has mandated the submission of Permanent Account Number (PAN) by every participant in Securities market. Members holding shares in electronic form are, therefore, requested to submit their PAN to their Depository Participants with whom they are maintaining their demat accounts. Members holding shares in physical form can submit their PAN to the Company /RTA.
10. Members holding shares in single name and physical form are advised to make nomination in respect of their Shareholding in the Company. The nomination form can be obtained from the Company / RTA.
11. Members who hold shares in physical form in multiple folios in identical names or joint holding in the same order of names are requested to send the Share Certificates to RTA for consolidation into a single folio.
12. The Shareholders who wish to make nomination may send their application in prescribed Form No. SH-13 [under Section 72 of the Companies Act, 2013 and Rule 19(1) of the Companies (Share Capital and Debentures) Rules 2014 which can be obtained from the Company / RTA.
13. Members, who have not registered their e-mail addresses so far, are requested to register their e-mail address for receiving all communication including Annual Report, Notices, Circulars etc. from the Company electronically.
14. Voting through electronic means:
 - A. In compliance with Regulation 44 of SEBI (Listing Obligation and Disclosure Requirement) Regulation, 2015 and Section 108 of Companies Act, 2013 and Rule 20 of the Companies (Management and Administration) Rules, 2014, as amended the Company is pleased to provide the Members the facility to cast their vote at 29th Annual General Meeting, through the electronic means. The facility of casting votes by a member using an electronic voting system from a place other than the venue of the AGM (Remote e-voting) will be provided by Central Depository Services Ltd (CDSL) on all resolutions set forth in this Notice. The items of business as detailed in this notice may be transacted through remote electronic voting system/ poll.
 - B. A person whose name is recorded in the Register of Members or in the Register of Beneficial Owners maintained by the depositories as on the cut-off date of 21st September, 2018 only shall be entitled to avail the facility of Remote e-voting as well as voting at the AGM through Poll.
 - C. A person who is not a Member as on the cut-off date should treat this Notice for information purpose only.

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D. The facility for electronic voting shall also be made available at the AGM and the Members attending the AGM who have not already cast their votes through Remote e-voting shall not be able to exercise their voting rights at the AGM.

E. The Members who have cast their votes through remote e-voting prior to the AGM may also attend the AGM but shall not be entitled to cast their vote again. However, in case a member casts his/ her vote both by electronic voting at the AGM and by remote e-voting, then voting done through remote-voting shall be considered and voting at the AGM will be treated as invalid.

F. The instructions for remote e-voting are as under:

(i) The voting period begins on from 25th September, 2018 (9:00 A.M.) and ends on (5:00 P.M.) 27th September, 2018. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date 21st September of <Record Date> may cast their vote electronically. The e-voting module shall be disabled by CDSL for voting thereafter.

(ii) Shareholders who have already voted prior to the meeting date would not be entitled to vote at the meeting venue.

(iii) The shareholders should log on to the e-voting website www.evotingindia.com.

(iv) Click on Shareholders / Members

(v) Now Enter your User ID

a. For CDSL: 16 digits beneficiary ID,

b. For NSDL: 8 Character DP ID followed by 8 Digits Client ID,

c. Members holding shares in Physical Form should enter Folio Number registered with the Company.

(vi) Next enter the Image Verification as displayed and Click on Login.

(vii) If you are holding shares in demat form and had logged on to www.evotingindia.com and voted on an earlier voting of any company, then your existing password is to be used.

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(viii) If you are a first time user follow the steps given below:

	For Members holding shares in Demat Form and Physical Form
PAN	<p>Enter your 10 digit alpha-numeric PAN issued by Income Tax Department (Applicable for both demat shareholders as well as physical shareholders)</p> <p>Members who have not updated their PAN with the Company/Depository Participant are requested to use the first two letters of their name and the 8 digits of the sequence number in the PAN field.</p> <p>In case the sequence number is less than 8 digits enter the applicable number of 0's before the number after the first two characters of the name in CAPITAL letters. Eg. If your name is Ramesh Kumar with sequence number 1 then enter RA00000001 in the PAN field.</p>
Dividend Bank Details OR Date of Birth (DOB) login.	<p>Enter the Dividend Bank Details or Date of Birth (in dd/mm/yyyy format) as recorded in your demat account or in the company records in order to</p> <p><input checked="" type="checkbox"/> If both the details are not recorded with the depository or company please enter the member id / folio number in the Dividend Bank details field as mentioned in instruction (v).</p>

(ix) After entering these details appropriately, click on "SUBMIT" tab.

(x) Members holding shares in physical form will then directly reach the Company selection screen. However, members holding shares in demat form will now reach 'Password Creation' menu wherein they are required to mandatorily enter their login password in the new password field. Kindly note that this password is to be also used by the demat holders for voting for resolutions of any other company on which they are eligible to vote, provided that company opts for e-voting through CDSL platform. It is strongly recommended not to share your password with any other person and take utmost care to keep your password confidential.

(xi) For Members holding shares in physical form, the details can be used only for e-voting on the resolutions contained in this Notice.

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- (xii) Click on the EVSN for the relevant SAND PLAST (INDIA) LTD on which you choose to vote.
- (xiii) On the voting page, you will see “RESOLUTION DESCRIPTION” and against the same the option “YES/NO” for voting. Select the option YES or NO as desired. The option YES implies that you assent to the Resolution and option NO implies that you dissent to the Resolution.
- (xiv) Click on the “RESOLUTIONS FILE LINK” if you wish to view the entire Resolution details.
- (xv) After selecting the resolution you have decided to vote on, click on “SUBMIT”. A confirmation box will be displayed. If you wish to confirm your vote, click on “OK”, else to change your vote, click on “CANCEL” and accordingly modify your vote.
- (xvi) Once you “CONFIRM” your vote on the resolution, you will not be allowed to modify your vote.
- (xvii) You can also take a print of the votes cast by clicking on “Click here to print” option on the Voting page.
- (xviii) If a demat account holder has forgotten the changed login password then Enter the User ID and the image verification code and click on Forgot Password & enter the details as prompted by the system.
- (xix) Shareholders can also cast their vote using CDSL’s mobile app m-Voting available for android based mobiles. The m-Voting app can be downloaded from Google Play Store. iPhone and Windows phone users can download the app from the App Store and the Windows Phone Store respectively. Please follow the instructions as prompted by the mobile app while voting on your mobile.
- (xx) Note for Non – Individual Shareholders and Custodians
- Non-Individual shareholders (i.e. other than Individuals, HUF, NRI etc.) and Custodian are required to log on to www.evotingindia.com and register themselves as Corporates.
 - A scanned copy of the Registration Form bearing the stamp and sign of the entity should be emailed to helpdesk.evoting@cdslindia.com.
 - After receiving the login details a Compliance User should be created using the admin login and password. The Compliance User would be able to link the account(s) for which they wish to vote on.
 - The list of accounts linked in the login should be mailed to helpdesk.evoting@cdslindia.com and on approval of the accounts they would be able to cast their vote.

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☑ A scanned copy of the Board Resolution and Power of Attorney (POA) which they have issued in favour of the Custodian, if any, should be uploaded in PDF format in the system for the scrutinizer to verify the same.

(xxi) In case you have any queries or issues regarding e-voting, you may refer the Frequently Asked Questions ("FAQs") and e-voting manual available at www.evotingindia.com, under help section or write an email to helpdesk.evoting@cdslindia.com.

J. The remote e-voting period begins from 25th September, 2018 (9:00 A.M.) and ends on (5:00 P.M.) 27th September, 2018. During this period shareholders' of the Company, holding shares either in physical form or in dematerialized form, as on the cut-off date (record date) of 21st September 2018, may cast their vote electronically. The Remote e-voting module shall be disabled by CDSL for voting thereafter.

K. The voting rights of Members shall be in proportion to their share of the paid-up equity share capital as on the cut-off date of 21st September, 2018.

L. Mr. Mahendra Prakash Khandelwal, Practicing Company Secretaries has been appointed as the Scrutinizer to scrutinize the Remote e-voting process as well as the voting through poll at the AGM in a fair and transparent manner.

M. The Chairman shall, at the AGM, at the end of discussion on the resolutions on which voting is to be held, allow voting through poll, with the assistance of scrutinizer for all those Members who are present at the AGM but have not cast their votes by availing the Remote e-voting facility.

N. The Scrutinizer after the conclusion of voting at the AGM, will unblock the votes cast through Remote e-voting in the presence of at least two witnesses not in the employment of the Company and shall make, not later than three days of the conclusion of the AGM, a consolidated scrutinizer's report of the total votes cast in favour or against, if any, to the Chairman or a Director

O. authorized by him in writing, who shall countersign the same. The Chairman or the authorized Director shall declare the result of the voting forthwith.

P. The Results declared along with the Scrutinizer's Report shall be displayed at the Registered Office and uploaded on the Company's website [www. www.sandplastindia.com](http://www.sandplastindia.com) as well as on the website of CDSL after the same is declared by the Chairman/authorized person. The Results shall also be simultaneously forwarded to the stock exchanges.

15. Additional particulars of Directors retiring by rotation and eligible for reappointment pursuant to SEBI (Listing Obligations and Disclosure Requirements) Regulation, 2015 are mentioned separately in this Annual Report.

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16. Members who hold shares in dematerialized form are requested to bring their client ID and Depository Participant's ID numbers for easy identification.
17. Physical share transfer request should be accompanied by valid transfer deed, duly stamped, Adhaar and PAN card copy of both transferor and transferee.
18. This Notice and the annual report of the Company circulated to the Members of the Company will be made available on the Company's website at www.sandplastindia.com and on the website of CDSL at www.cdslindia.com
19. Members desirous of getting any information about the accounts and/or operations of the Company are requested to write to the Company at least seven days before the date of the Meeting to enable the Company to keep the information ready at the Meeting.
20. During the period beginning 24 hours before the time fixed for the commencement of the Meeting and ending with the conclusion of the Meeting, a Member would be entitled to inspect the proxies lodged with the Company from 09:00 A. M. IST to 05:00 P. M. IST at the registered office of the Company, provided that a requisition for the same from a Member is received in writing not less than 3 days before the Commencement of the Meeting.
21. All the documents referred to in the Notice and Explanatory Statement will be available for inspection by the Members at the Registered/Corporate Office of the Company from 11:00 A.M. IST to 01:00 P.M. IST on all working days from the date hereof up to the date of the Meeting. The relevant documents referred to in the Notice and Explanatory Statement will also be available for inspection by the Members at the Meeting.
22. Regulation 36 of Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 permits sending of soft copies of annual reports to all those Members who have registered their email addresses for the said purpose.

The Companies Act, 2013 has also recognized serving of documents to any Member through electronic mode. Email addresses made available by the Depository for your respective Depository Participant accounts as part of the beneficiary position downloaded from the Depositories from time to time will be deemed to be your registered email address for serving notices/documents including those covered under Sections 101 and to transmission of documents in electronic mode. In light of the 136 of the Companies Act, 2013 read with Section 20 of the Companies Act, 2013 and the underlying rules relating requirements prescribed by the aforesaid circulars, for those Members whose Depository Participant accounts do not contain the details of their email address, printed copies of the Notice of Annual General Meeting and Annual Report for the year ended March 31, 2017 would be dispatched.

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The Notice of Annual General Meeting and the copies of audited financial statements, directors' report, auditors' report, business responsibility report etc. will also be displayed on the website of the company www.sofcomsystems.com and the other requirements as applicable will be duly complied with. Members holding shares in electronic mode are requested to ensure to keep their email addresses updated with the Depository Participants. Members who have not registered their email id with their Depository Participants are requested to do so and support the green initiative. Members holding shares in physical mode are also requested to update their email addresses by writing to the Registrar and Transfer Agent of the Company at the address mentioned for quoting their folio number(s).

**By Order of the Board of Directors
For SAND PLAST (INDIA) LIMITED
CIN: L25209RJ1989PLC004772**

**Place: Jaipur
Dated: 31/08/2018**

**sd/-
Rajesh Gupta
(Managing Director)**

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EXPLANTORY STATEMENT PURSUANT TO SECTION 102 OF COMPANIES ACT, 2013:

ITEM NO.4:

In the upcoming 29th Annual general Meeting of the Company to be held on 28th September, 2018 the board decided to appoint Mr. Rajesh Gupta as Managing Director of the Company w.e.f. 28./09/2018 in consultation with Nomination and Remuneration Committee subject to the approval of shareholders. His tenure of appointment is for a period of five year. With the approval of shareholders by way of Ordinary Resolution is required as set out in Item No.4 for appointment of Mr. Rajesh Gupta as Managing Director of the company from the conclusion of this Annual General Meeting till the conclusion of 34th Annual General Meeting of the company.

The Board feels that presence of Mr. Rajesh Gupta on the Key Managerial Personnel is desirable and would be beneficial to the company and hence recommend this resolution for adoption.

Mr. Rajesh Gupta being appointee is interested in the resolution. Save as aforesaid, none of the Company's Directors, Key Managerial Personnel or their relatives has any concern or interest, financial or otherwise, in this resolution.

The Board accordingly recommends the resolution as set out in Item No.4 of the Notice for approval of the members

**By Order of the Board of Directors
For SAND PLAST (INDIA) LIMITED
CIN: L25209RJ1989PLC004772**

**Place: Jaipur
Dated: 31/08/2018**

**sd/-
Rajesh Gupta
(Managing Director)**

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DETAILS OF DIRECTORS SEEKING REAPPOINTMENT AT THE AGM PURSUANT TO REGULATIONS 36(3) OF LISTING REGULATIONS AND SECRETARIAL STANDARDS - 2 ON GENERAL MEETINGS

Pursuant to Regulation 36(3) of the Securities and Exchange Board of India (Listing Obligations and Disclosure Requirements) Regulations, 2015 and Secretarial Standard- 2 issued by the Institute of Company Secretaries of India, following information is furnished about the Directors proposed to be appointed/re-appointed.

Name of the Director	RAM SWAROOP GARG	RAJESH GUPTA
Age	70 years	53 Years
Father Name	MOTI LALJI GARG	HUKAM CHAND GUPTA
Date of first appointment on Board	15/10/2007	24/12/2004
Qualification	Neurologist	Post Graduation, MBA
Directorship Position In company	He is chairman and Director of the Company.	He is Managing Director of the Company.
other Directorships	Nil	Nil
Relationship with other Directors, managers and other key managerial personnel of the Company	-	--
No. of Equity shares held in the Company as on 31/03/ 2018	12789912 (Joint holder with Rajesh Gupta)	12789912 (Joint holder with Rajesh Gupta)
No. of board meetings attended during the year	8	8
Terms and conditions of appointment or re-appointment	Non-Executive Director liable to retire by rotation	Executive Director and not Liable for retire by rotation

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Form No. MGT-11

PROXY FORM

(Pursuant to Section 105(6) of the Companies Act, 2013 and Rules 19(3) of the Companies Management and Administration) Rules, 2014

CIN	L25209RJ1989PLC004772		
Name of the Company	SAND PLAST (INDIA) LIMITED		
Registered Office	101, Prakash Deep Building, Station Road Jaipur Rajasthan 302006		
Name of the member (s)			
Registered Address			
E-mail ID			
Folio No /Client ID		DP ID	

I/We, being the member (s) of shares of the above named Company, hereby appoint

Name			
Address			
E-mail ID		Signature	

OR FAILING HIM

Name			
Address			
E-mail ID		Signature	

OR FAILING HIM

Name			
Address			
E-mail ID		Signature	

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As my/our proxy to attend and vote (on a poll) for me/us and on my /our behalf at the 29th Annual General Meeting of the Company to be held at 02.00 P.M. at 101, Prakash Deep Building, Station Road Jaipur Rajasthan 302006 and at any adjournment thereof in respect of such resolutions as are indicated below:

Resolution No.	Resolution	Vote for	Vote against
01.	To receive, consider and adopt the Standalone Audited Financial Statement of the Company for the year ended March, 31 st 2018 together with the Director's Report and Auditor's Report thereon.		
02.	To Re- appoint Mr. Ram G Garg (DIN: 02316019) who retires by rotation and being eligible, offers himself for re-appointment.		
03.	Appointment M/s Ashish Khandelwal & Company, Chartered Accountants (FRN:. 008825C) , as Statutory Auditors of the Company		
	Special Business		
04.	To Appoint Mr. Rajesh Gupta as a Managing Director of the Company		

Signed this _____ day of _____ 2018

Signature of Shareholder (s): _____

Signature of Proxy Holder(s): _____



Note: This form of proxy in order to be effective should be duly completed and deposited at the Registered Office of the Company, not less than 48 hours before the commencement of the Meeting

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ATTENDANCE SLIP

I/We record my/our presence at the 29th Annual General Meeting to be held on Friday 28th September 2018 at 02:00 p.m. at 101, Prakash Deep Building, Station Road Jaipur Rajasthan 302006

Name of the Shareholder/Proxy (In Block Letters)	
Signature of the Shareholder/Proxy	

NOTE: You are requested to sign and handover this slip at the entrance of the meeting venue